MINUTES OF THE MEETING OF NORTH MOLTON PARISH COUNCIL
HELD ON WEDNESDAY 15th May, 2019 IN THE VICTORY HALL

Present: Councillor Dunn (Vice Chairman); Councillor Bulled; Councillor Geen; Councillor Milne, Councillor Procter; Councillor Smaldon; District Councillor Bulled and the Parish Clerk, Noel Brooks

399/05/19.1 Apologies: - Councillors Butt, Peek & County Councillor Yabsley - all agreed. Vice Chairman Dunn took the Chair in Sir Richard Peek’s absence - all agreed.

400/05/19.2 Declaration of Interests: Cllr Bulled in respect of the Lower Poole Phase II Development - Item 9i and Planning Application: 66640 - Cllr Bulled stood down from the debate and vote on these issues.

401/05/19.3 Devon and Cornwall Constabulary: No issues were raised.

402/05/19.4 Representations From The Public: Cllr Bulled had received a representation regarding the roughness of the pavement’s surface outside Victory Hall in Fore Street - this was considered to be a hazard to wheelchair users seeking the disabled access to the building. Action: The Clerk is to contact DCC’s Highways Dept. requesting swift resolution of the issue. Cllr Bulled had been approached by a member of the public who had expressed a willingness to maintain the flowerbeds by the trees in the Square - however, there was a problem with the condition of the woodwork supporting such beds. Action: The Clerk is to place ‘Planting In The Square’ as an issue on the June 2019 Agenda to allow clrs time to consider the issue - all agreed.

403/05/19.5 Planning

Planning Applications For Consideration Received Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Address &amp; Proposal</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>66640 (Miss S. May)</td>
<td>Holdridge Cross, North Molton, Devon EX36 3HG Demolition and Erection of Three Dwellings</td>
<td>Supported Subject To The Conditions of The Previous Application 60523 Being Complied With.</td>
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</table>

Planning Applications Advised Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
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<th>Decision</th>
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<tbody>
<tr>
<td>66134</td>
<td>Locks Upcott, North Molton, Devon EX36 3JR Erection Of One Agricultural Building</td>
<td>Approved</td>
</tr>
<tr>
<td>66399</td>
<td>Locks Upcott, North Molton, Devon EX36 3JR Prior Approval For Change of Use From Agricultural Building To Dwellinghouse (Class C3) And Other Associated Development</td>
<td>Approved</td>
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</table>

404/05/19.6 Approval of the Minutes of the Parish Council Meeting held on 10th April, 2019 - approved, unanimously by those clrs who had attended the meeting and were members of the post-election Parish Council.

405/05/19.7 Clerk’s Report on the Minutes of the Parish Council Meeting held on 10th April, 2019 and any other important matters arising from previous Minutes -

Danger Caused By Uncovered Gulley Pot - Bendle Lane Just Before Ley Cross - The Clerk had e-mailed Tom Vaughan and Richard Sables of DCC on 23rd April but had received no response to date. Unanimously, clrs agreed to write to them again to encourage resolution of the issue as soon as possible.
Danger Caused by Sizeable Hole To The Left of The Drain Cover in Bendle Lane - The Clerk had e-mailed Tom Vaughan and Richard Sables of DCC on 23rd April but had received no response to date. Unanimously, clirs agreed to hold the matter in abeyance pending the outcome of on-going works which might be addressing the issue.

Car With No Number Plates Parked For More Than Six Months On The Road in Oakford Villas by The Garages - The Clerk had e-mailed the local police on 23rd April - the police had since confirmed that the car had been removed.

Quotes For The Installation of The Projector Screen in Victory Hall - The Clerk had requested quotes from W. H. Buckingham Ltd and James Electrics Contracting Ltd but both companies wanted to meet on site and view the actual equipment before providing quotes. Unanimously, clirs agreed for the Clerk to arrange on-site quotes from both the above firms along with a third quote from Victory Hall’s contractor, Theo Webster Electrical Services - where the Clerk is unable to arrange quotes on the same day, he is to involve a key holder for the Hall to oversee any quotation/s.

Invitation of Ex-district Councillor Richard Edgell to 15th May, 2019 Meeting - The Clerk had duly invited Richard along to such meeting.

Laurels Playground - Supply of Free Bin by Ex-councillor Darley and Purchase of suitable bin liners - Mr Darley confirmed that the bin liners were in place and that an appropriate bin would be installed in the playground on 16th May.

406/05/19.8 Matters Arising From The 10th April, 2019 Minutes Not On This Agenda - None

407/05/19.9 Items For Discussion

a) Review & Approval of The Effectiveness of the System of Internal Control (Annual Internal Audit Report 2018-19) - clirs reviewed and approved, unanimously, the effectiveness of the System of Internal Control;

b) Approval of Audited Receipts And Payments Account For the Year To 31st March, 2019 - Unanimously, clirs approved the Audited Receipts and Payments Account;

c) Approval of The Annual Governance Statement For The 2018-2019 External Audit - Unanimously, clirs approved The Annual Governance Statement;

d) Approval of The Annual Statement of Accounts For The 2018-2019 External Audit - Unanimously, clirs approved the Annual Statement of Accounts;

e) Approval of Exemption From External Audit Certificate 2018-2019 - Unanimously, clirs approved the Exemption Certificate;

Handling of Data on Website vis-a-vis Local Contacts - Decision Required As To How North Molton Parish Council and The North Molton History Society Are to Handle and Maintain Such Data in The Future - Unanimously, clirs agreed for North Molton Parish Council take full and sole responsibility for the administration of future amendments involving personal data on the village website in line with GDPR legislation subject to Richard Carder confirming North Molton History Society's approval of such arrangement - Cllr Bulley would then continue with her work in obtaining the necessary consents from current contacts.

Co-option Process Following 2nd May, 2019 Election - Unanimously, clirs agreed for ex-councillors Andrew Darley and Gail Kelland to be co-opted onto North Molton Parish Council - Action: The Clerk is to e-mail the necessary paperwork to the co-optees. Cllr Milne would ask an interested parishioner to forward a C.V. and a brief letter to Chairman Park and the Clerk detailing why s/he wanted to become a councillor and what s/he could bring to the local government.
Parish Council in terms of skills and experience - the Clerk would disseminate this information to all cllrs before the June meeting.

Defibrillator at Poltimore Inn - Decision Required in Response to SWAS’s e-mail Scheduling the intended Removal of The Defibrillator by SWAS on 5th August, 2019 (originally 3rd June, 2019) - The Clerk had provided cllrs with a quote from Defib Central and the quote from SWAS. After a considered debate, cllrs agreed to discuss the matter again following the outcome of further investigations by the Clerk.

Actions: The Clerk is to ask SWAS whether or not it would donate the existing SWAS defibrillator to North Molton Parish Council. The Clerk is to obtain details of the recent defibrillator deal organised by Chittlehamholt Parish Council’s Clerk, Steve Wilkinson and disseminate this information to cllrs. The Clerk is to ascertain the details of the defibrillator arrangement organised by West Buckland Parish Council and disseminate this to cllrs - all agreed. The Clerk is to ask Gareth Clark whether or not he and Debbie would be willing to donate some or all of the £700 of charitable monies they had raised towards the cost of a new defibrillator.

S.106 POS Open Space Funding Application For Laurels Playground - Update and Approval of Official Estimates/Quotes Required by NDC - The Clerk had completed and sent the Expression of Interest form to NDC which also required quotes to justify the circa £25k proposed expenditure - cllrs agreed for the Clerk to forward to NDC supporting quotes from Hags for the play equipment and Redlynch for the cleaning of the play ground’s surface and laying of a new Tarmacacadam surface - cllrs also agreed for the Clerk to obtain a quote for the goalpost padding and forward this to NDC - the Clerk is to forward such quotes on the understanding that they are for guidance purposes only and that the firms used and equipment purchased might differ in future. Action: New Cllr Darley is to forward the dimensions of the goalposts requiring cladding to the Clerk to enable him to obtain a quote for this work. Action: The Clerk is to forward all agreed quotes to NDC to enable the application to be presented to the next available NDC Committee for a decision;

Highways Project Team Update - Cllr Milne reported that the current situation had been reported at the previous week’s Annual Meeting of the Parish of North Molton. The main area of concern was DCC’s reduced offer of HMCEF funding of £1,000 when £5,000 had been applied for back in the autumn - Cllr Bulled confirmed that County Cllr Yabsley had referred the matter to Head of DCC’s Highways Dept, Meg Booth - cllrs agreed, unanimously for the matter to be held in abeyance pending County Cllr Yabsley to investigations. Cllrs agreed unanimously for the Clerk to write to the HMCEF Team advising that it would be prudent for it to keep the offer of £1,000 on hold pending the outcome of County Councillor Yabsley’s investigation into the matter. In the meantime, cllrs agreed unanimously for Cllr Bulled to instruct South Molton Town Council to carry out weed-spraying for North Molton as per the arrangement in the last two years;

HMCEF - Decision Required on Whether or Not to Accept The Reduced Offer of £1,000 from DCC and How To Respond to The Reduction in the HMCEF in Relation to the Highways Budget - this item is covered under the Highways Project Team Update, above;

Adopted BT Phone Box Update - Cllr Bulled confirmed that work was being held in abeyance pending North Molton History Society’s approval of North Molton Parish Council taking full and sole responsibility for the handling of personal data on the village website under GDPR legislation;

408/05/19.10 Chairman’s Report/Urgent Matters Brought Forward By The Chairman - Chairman Dunn reported that a woman in Newport Barnstaple had been caught and fined for dog-fouling. Similarly, a fly-tipper in Barnstaple had recently been fined £400. Chairman Dunn reported on various issues being considered by the Exmoor National Park Authority including the Rural Worker and Succession Farm Dwelling Guidance Consultation which the Clerk would place on the June Agenda.

409/05/19.11 Finance

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance as at 30th April, 2019:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barclays Community Account</td>
<td>£13,208.84</td>
</tr>
<tr>
<td>Barclays Business Premium Account</td>
<td>£6,044.47</td>
</tr>
</tbody>
</table>
Receipts:

a) £6,152.54 - NDDC - Precept (£5,557.74), Parish Grant (£568.50) & Grant Assist (£26.30) - 29th April, 2019

i) Payments:

a) Clerk’s Net Monthly Pay & Expenses - £383.20 - Net Pay: £338.40 plus contribution to telephone & office costs of £15.00; travel expenses of £19.80 and additional Cost of Apple TV Box (John Lewis) £10.00;

b) Annual Grants Agreed in November 2018 (Budget & Minutes) to:

North Molton Victory Hall - £100.00;
Heasley Mill Village Hall - £100.00;
North Molton PCC - £575.00;
Exmoor Young Voices - £50.00;
TNMWD Citizens Advice - £30.00;

c) K L Chugg - Bank Transfer £90.00 - Internal Audit - Invoice: 101673

d) Community First Trading - Insurance Renewal on 1st June, 2019 - £302.41

iii) Any Other Accounts Received After Preparation of Agenda: None

Unanimously, clrrs agreed to pay the above sums.

410/05/19.12 Correspondence - None

411/05/19.13 Reports

Laurels Playground - Cllr Bulled raised the issue of the weeds in the playground - Action: Cllr Bulled agreed to carry out the weeding of the playground with the kind help of her husband.

412/05/19.14 Matters Brought Forward by The District Councillor - District Cllr Bulled reported that Planning Application: 66384 had been turned down by delegated decision on the grounds was that it was not sustainable.

Date, Time and Venue of The Next Meeting To Be Held In The Victory Hall, Fore Street, North Molton:

Wednesday 12th June, 2019 at 7.30 p.m..

The Meeting closed at 9.07 pm

[Signature] 12 June 19