Present: Councillor Bulled (Chairman); Councillor Dunn (Vice Chairman); Councillor Butt; Councillor Darley; Councillor Geen (arrived at 7.36 pm); Councillor Kelland; Councillor Milne; Councillor O’Brien; Councillor Procter (left at 8.42 pm); Councillor Smaldon; District Councillor Edgell and the Parish Clerk, Noel Brooks

301/10/18.1 Apologies: Councillors Peek & Yabsley - all agreed

302/10/18.2 Declaration of Interests: Chairman Bulled in respect of the Lower Poole Phase II Development - due to it becoming apparent that some newer parishioners had been under the misapprehension that the Chairman had been withdrawing from meetings on this issue due to her having a financial involvement in the site, Councillor Bulled clarified that she had no such involvement in the development - all agreed.

303/10/18.3 Devon and Cornwall Constabulary: The Clerk had received no communication from the Police. Chairman Bulled had received concerns regarding speeding by some vehicles descending High Bullen Hill.

Action: The Clerk is to contact the local PCSO requesting the Police to use a speed camera/gun on High Bullen Hill on a weekday between 3 and 4 pm with a view to increasing safety along this stretch of road - all agreed.

304/10/18.4 Representations From The Public: Cllr Procter had been asked to explain that any disruption on the Old Road was not due to Mr John Fanthorpe or his business - Chairman Bulled clarified that the issue had been caused by electricity being extended to the Lower Poole Phase II Development. Chairman Bulled had received a concern from a parishioner about the street lights which had not been on in the mornings when she was leaving/preparing to leave for work at 6 am - cllrs agreed to wait until the effect of the switch from B.S.T. to G.M.T. was known before considering the matter further.

305/10/18.5 Planning

Planning Applications For Consideration Received Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Address &amp; Proposal</th>
<th>Closing Date For Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Planning Applications Advised Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Address &amp; Proposal</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>65366</td>
<td>Lane End Cottage, East Street, North Molton, Devon Extension To Dwelling Together With Conversion of Loft</td>
<td>Approved</td>
</tr>
<tr>
<td>65367</td>
<td>Lane End Cottage, East Street, North Molton, Devon Listed Building Application For Extension To Dwelling Together With Conversion of Loft</td>
<td>Approved</td>
</tr>
</tbody>
</table>

306/10/18.6 Approval of the Minutes of the Parish Council Meeting held on 12th September, 2018 - approved, unanimously by those cllrs who had attended the meeting.

307/10/18.7 Clerk’s Report on the Minutes of the Parish Council Meeting held on 12th September, 2018 and any other important matters arising from previous Minutes

Letter To Police & Crime Commissioner Regarding Dissatisfaction with the Policing Service - On 26th September the Clerk had sent an e-mail to the Commissioner as agreed - the Commissioner had delegated a response to Natalie Martin who has until 16th October to respond - there had been no response as at 10th October but the Clerk would chase the matter.
DCC Locality Grant Application For £1,000 towards Purchase of a portable projector & screen - The Clerk had applied to the County Councillor for such grant but had received no response to date. The Clerk had also had to consider the finer details of such a procurement including the technical specifications, security, portability and equitability concerning accessibility. Accordingly, the Clerk recommended that any equipment be portable, available to all of the local halls on request, be held securely by the Chairman when not in use and be Bluetooth linkable to both android and Apple iPhone/iPad smart-phone technology in addition to LANs via wi-fi - all agreed.

Section 106 Agreement Open Space Monies - Lower Poole Phase II - Work Continuing On Site Despite Non-adherence to Original S.106 Terms and With No Revised S.106 Agreement In Place - Chairman Bulled stood down from the Chairman’s role and left the room - Vice Chairman Dunn took over the Chairman’s role.

The Clerk reported that after further chasing, the Case Officer had confirmed the following:

- The Enforcement Officer had been on site again (date not specified) to investigate the disposal of gas cylinders and the heap of spoil at the far end of the site - the developer had maintained that the gas cylinder had not been buried - he had assured the Officer that the gas cylinder had been removed off-site - the spoil had been removed to the top of the site from the main entrance because it had been an eyesore - by mid October the spoil would be removed from the site in an awaited skip. The road was due to be laid w/c 8th October - by the end of October the road would have been black-topped which would lead to a tidier site;

- The Deed of Variation to the S.106 was still awaited;

- The Building Control inspection firm was called Jhai - ex NDC building control officers Simon Dovell and Martin Setherton were handling the inspections - to date no buildings had been completed/signed off. The completion certificates would be sent to NDC Building Control;

- The building of the retaining wall was subject to an S73 application which had yet to be issued. The phasing of the development was a matter being considered by the Case Officer;

- The Clerk had forwarded to cllrs the response from Peter Heaton-Jones MP.

After a considered debate, cllrs agreed that many of their questions had been answered. Action: The Clerk is to write a letter of thanks to Peter Heaton-Jones MP and to continue to monitor and report on the situation - all agreed.

New Parish Councillor - Councillor Bulled resumed her role as Chairman. The Clerk and Council welcomed new Parish Councillor Richard Butt to North Molton Parish Council. The Clerk reported that he had scanned the associated paperwork and forwarded it to NDC’s Member Services.

North Molton Shoot’s sponsorship of 1 day’s hedge-trimming - Action: Cllr Milne is to provide the Clerk with details of where and to whom to send the invoice and inform him of the precise amount to be billed.

Repair of Finger-posts - covered under the Highways Team Update, below.

BT Phone Box Refurbishment - The Clerk had sent a letter of thanks to ex-Parish Councillor, Stephen Palfreyman.

Rowan Tree Future In The Square - Cllr Kelland reported that the tree had been half blown down by the recent winds with the remainder having been trimmed to a remaining two inch stump by Pip. After a considered debate, cllrs decided to leave the visible green circle and stump in situ - all agreed.

308/10/18.8 Matters Arising From The 12th September, 2018 Minutes Not On This Agenda - None
Items For Discussion

Lower Poole Development - Phase II - Update and Actions Required - discussed under the Clerk’s Report, above.

Highways Project Team Update - Cllr Milne informed clrs that the research concerning finger posts was still in progress. Access under the Highways Drainage Asset Pilot Project to on-line highways-oriented mapping depicting drainage assets had revealed that not all of the drainage features were shown for the parish of North Molton - as DCC’s contractors relied on this mapping, it was essential that it was updated to show the full extent of the features - this was unlikely to be carried out by DCC, so the responsibility would fall on the Parish Council to learn how to carry out the updates and do the work. At the recent DALC Conference, it had become apparent that Road Warden Scheme members would take priority with regard to access to HMCEF funding in the future - whilst this was not a current issue due to low uptake of funds, it might be necessary in the future for clrs to reconsider joining the Road Warden Scheme. In his capacity of Snow Warden, Cllr Geen reported that he had five tons of salt in place with various options available for delivering it to where it was most needed should the time arise.

Action: Following a considered debate on the responsibility for drainage, the Clerk is to investigate with DCC as to exactly where DCC’s and landowners’ responsibilities for drainage begin and end and whether or not a landowner has to accept excess rainwater from the highway and, if so, whether or not the landowner is responsible for clearing any silting-up caused by it. Action: Cllr Milne is to send copies of any Highways Project Team Reports to all clrs in future.

Adopted BT Phone Box Update - Vice Chairman Dunn informed clrs that the History Society would be willing to support the project but had no definitive ideas as to usage. Cllrs agreed that the facility could be used as an advertising place providing a list of important contact information for local clubs, facilities, societies and support groups. Chairman Bulled volunteered to take responsibility for collating such information and for considering ways of best displaying it - all agreed.

Chairman’s Report/Urgent Matters Brought Forward By The Chairman - None

Finance

Barclays Community Account Balance as at: 28\textsuperscript{th} September, 2018: £14,939.23
Barclays Business Premium Account Balance as at: 28\textsuperscript{th} September, 2018: £6,038.45

Receipts: 3\textsuperscript{rd} September, 2018 - Business Premium Account - £3.01 - Interest earned gross for the period 4\textsuperscript{th} June - 2\textsuperscript{nd} Sept.
24\textsuperscript{th} September, 2018 - Community Account - £5,911.47 - Direct Giro Credit from NDC in respect of Precept £5,290.37, Parish Grant £568.50 and Grant Assist £52.60.

i) Payments:

a) Clerk’s Net Monthly Pay & Expenses - £378.40 - Net Pay: £347.20 plus contribution to telephone & office costs of £15.00 and travel expenses of £16.20 (mileage: 36);
(Please note that the detailed calculations in respect of the Clerk’s salary and expenses are made available to parish councillors at each meeting and are, in any event, subject to annual independent audit. Members of the public are welcome to inspect the figures at such meetings and during the agreed statutory period.)
b) HMRC - £123.00 - PAYE Due In October For July-September 2018;
c) North Molton PCC - £650.00 - Burial Ground Grant;
d) North Molton Village Hall - £100-00 - Grant;
e) Heasley Mill Village Hall - £100.00 - Grant;
f) Victory Hall Toilet Fund - £520.00 - Grant.

ii) Any Other Accounts Received After Preparation of Agenda: None
Unanimously, clrs agreed to pay the above sums.

312/10/18.12 Correspondence - None

313/10/18.13 Reports

Laurels Playground - Cllr Darley reiterated previous concerns regarding the condition of the padding on the goalposts but the Clerk reminded clrs that Chairman Bulled’s repair-work had passed the inspection in the Spring - the padding was covering the metalwork - the situation would continue to be monitored - all agreed. The clearing of the leaves under the mats would be attended to soonest.

314/10/18.14 Matters Brought Forward by The District Councillor - District Cllr Edgell informed clrs that North Molton’s firework display would be taking place on Monday 5th November - he would be supporting this with councillor grant funding. The Local Plan had been approved and was awaiting signature by the relevant parties - it involved a provision for a further 17,000 houses - expansion for employment sites was incorporated in the Plan including a provision for further development at Pathfields.

Date, Time and Venue of The Next Meeting To Be Held In The Old School, The Square, North Molton:

Tuesday 13th November, 2018 at 7.30 p.m.

The Meeting closed at 9.02 p.m.