Present: Councillor Bulled (Chairman); Councillor Dunn (Vice Chairman); Councillor Geen; Councillor O’Brien; Councillor Peek; Councillor Procter (left at 9.18 pm); District Councillor Edgell (arrived at 8.31 pm); County Councillor Yabsley (arrived at 7.45 pm) and the Parish Clerk, Noel Brooks


131/10/17 2. Declaration of Interests: Chairman Bulled regarding Planning Application No: 63543 - the Chairman stood down from the debate and voting on this case with Vice Chairman Dunn taking the Chair. Chairman Bulled regarding the S.106 debate on Lower Poole, Second Phase. Chairman Bulled stood down from the debate and vote.

132/10/17 3. Devon and Cornwall Constabulary: Cllrs had no significant issues for the Clerk to raise with the local Beat Officer.

133/10/17 4. Representations From The Public: In his role with Exmoor National Park, Cllr Peek had been asked to seek volunteers to identify damaged wooden sign-posts within the Park area and to assist with their cleaning and repair. Action: The Highways Committee would discuss this issue at its next meeting in early November.

134/10/17 5. Planning

Planning Applications For Consideration Received Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Proposal &amp; Address</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>63543</td>
<td>Lower Poole Barns, Fore Street, North Molton</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Variation of Conditions 9, 10, 16 (Pre-Commencement Conditions For Stone Walling, Dwelling Enclosures, Soft Landscaping) Attached To Planning Permission 50080 (Extension Of The Time Limit For Implementation Of Planning Permission 41090 - Erection Of 23 Dwellings Together With Associated Off Site Highway Works) To Allow For The Approval Of Details In Relation To The Above Conditions (Amended Description)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Address</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>63677</td>
<td>Poltimore Inn, East Street, North Molton</td>
<td>Approved by a majority of 5 for and 1 against.</td>
</tr>
<tr>
<td></td>
<td>Reserved Matters Application Following Outline Permission 62513 For Erection Of Four Detached Two-bedroomed Units To Provide Ancillary Holiday Accommodation To Public House</td>
<td></td>
</tr>
</tbody>
</table>

Planning Applications Advised Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Address</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>62439</td>
<td>The Old Waterworks, North Molton</td>
<td>Cert. of Lawfulness Issued</td>
</tr>
<tr>
<td></td>
<td>Application For A Lawful Development Certificate For Existing Use As One Dwelling</td>
<td></td>
</tr>
</tbody>
</table>
135/10/17 6. Approval of the Minutes of The Meeting of North Molton Parish Council Held on 13th September, 2017 - approved unanimously by those clrs who had attended the meeting.

136/10/17 7. Clerk’s Report on 13th September, 2017 Minutes

Nettles On Pathway From Back Lane to Oakford Villas - Clrs reported that the nettles had been removed, kindly, by Mr Darley, whom they thanked.

Overhanging Trees On The Road Between Yarde Down and Kinsford Gate - Cllr Geen had raised the issue informally with the landowner.

Speeding Traffic By Corner Cottage - Chairman Bulled had raised this issue, informally, with the two shoots.

The Issue Of Why Recent Planning Applications In Respect Of Back Lane and Land To The South Of Old House Barns Had Been Designated As ‘Delegated Decisions’ When The Original Applications Had Been Referred To Committee - The Clerk had e-mailed Head Of Planning, Mike Kelly and Miss Blackmore had responded by informing the Clerk that the Back Lane amended application (57625) was due to go back to Committee on 15th November, 2017. Planning application: 63360 - Land South of Old House Barns, North Molton was a ‘delegated’ decision for the reason the application had not been ‘called in’ to the Planning Committee by the Ward Member (Cllr Edgell). The application was not a MAJOR application, being for the erection of an Industrial unit and therefore in line with NDC’s protocol was a ‘delegated’ decision to the Chief Planning Officer. Chairman Bulled understood that the Sports Club had concerns regarding the revised plot encroaching on the buffer zone between the agreed development zone and the Sports Club. Action: Following discussions with clrs, District Cllr Edgell agreed to investigate the possibility of calling the case in to the Planning Committee but he expressed concern that the case might be out of time.

Issues With NDC’s Planning Dept’s Service Standards - Following an informal discussion with one of the planning officers, a new agreement had been put in place for Miss Blackmore to field all queries on planning cases to ensure timely responses. The Clerk recommended that any complaint to Mike Kelly regarding a drop in service standards be held in abeyance in order to allow the monitoring of this new method of operating - all agreed.

Roberts Field Development - Unpaid S.106 Public Open Space Contribution & Related Raised Manhole Cover Damaging Vehicles in Old Road, Lower Poole - Planning Officer Jean Watkins had confirmed that Counsel had advised that there were no realistic prospects of pursuing either Mr Higson or Court House Management Services Limited for the monies. As in previous minutes, clrs expressed their disappointment in NDC’s failure to secure the £28.5k which had been lost to the local community.

Non-functioning Street Lights In Lower Poole & Roberts Field - The Clerk had chased Paul Young of DCC again regarding progress on 9th October, 2017. Action: Following NDC’s decision to cease pursuing the developer regarding its S.106 commitments, the Clerk is to write to David Black of Highways Planning requesting DCC to adopt the roads and lighting on the Roberts Field Development for the well-being and amenity of the local residents.

Footpath 1 - Cast-aside Damaged Gate in Dure Lane and Its Pending Replacement - Simon Houghton had responded to the extent that the matter would be addressed, probably, in the next financial year. The gate was not an immediate priority in respect of livestock control. Improvement of the means of passing through the ford would also be considered at that time.
Lower Poole Development - Second Phase - 50% of S.106 Open Space Funds Due Upon Commencement of Works - NDC had asked for the Parish Council’s view on the developer’s request to vary the terms of the original S.106 Agreement. The developer had already started the works and 50% of the funds were now due for payment under the original agreed terms. NDC had wanted to ensure that the scheme was deliverable by helping the developer with cash-flow. Action: Following a lengthy debate, cllers agreed unanimously for the Clerk to respond with their view that 50% of the S.106 Open Space funds should be payable on 1st December, 2017 with a further 50% due on completion of twelve houses or the sale of twelve plots whichever came sooner.

Overgrown Hedge At 22 Oakford Villas - Action: With no progress, following approaches to North Devon Homes and the home-owner, the Clerk is to log the issue with DCC - all agreed.

Loose Coping Stones in East Street - Action: The Clerk is to chase DCC on this issue.

Highways Update Flyer - The Clerk had disseminated the draft flyer to cllers.

NMPC’s Dissatisfaction with DCC’s Service - The Clerk had sent an e-mail to John Hart and was awaiting a response.

Application For Lawful Development Certificate at The Old Waterworks - The Clerk had provided the response to NDC as required in the September Minutes.

137/10/17.8 Matters Arising From The 13th September, 2017 Minutes Not On This Agenda - None

138/10/17.9. Items For Discussion

Highways Project Team Update - Cllr Peek reported that the flash-flooding black-spots had been inspected again by the Parish Council’s contractor, I. Woollacott, to ensure that they were clear. Further flash-flooding area work was required at Norman Rottenbury’s Shed, Race Park, Roy Richard’s Shed, Yarde Down and Bendle Bridge including Pitt Lane End - £200 from the Highways Maintenance Community Enhancement Fund (HMCEF) would be allocated towards this work. Further drainage works were required at North Molton Hill, Sandyway, Heasley Mill, Great Heasley Cross, Bendle Lane (Upcott), Deepy Ground, Longstone Wells, Lower Fyldon, Cott House and Old Road - £600 from the HMCEF would be utilised for this work. There was no further update regarding flooding at Heasley Mill but the proposed water-tabling and gulley-clearing would help. In respect of water-tabling and gulley-clearing, it was essential for the contractor, Darren Wheeler of Forks2U, to establish the exact nature of the works to be undertaken by DCC to maximise resources. He would be meeting with Richard Sables to this end and reverting to the Highways Committee to establish the Parish Council’s working schedule. In terms of available finance, it was envisaged by the Committee that there would be £1,500 remaining after these works - this sum could be used towards further drainage and hedge-trimming work. The Clerk reported that the Parish Council could apply for a further tranche under the HMCEF in November to be utilised in the current financial year to comply with audit requirements. Whilst there was no limit on the sum to be applied for, there was no guarantee that DCC would agree to the full sum as its decision on funding would be made in December and assessed against the number of bids made, the sums applied for and the total money it had available. Match-funding was not mandatory. Action: The Highways Committee is to decide upon the further amount to be applied for under the HMCEF and obtain agreement for the Clerk to apply for the agreed sum at the Parish Council’s November meeting.

Action: Cllr Peek would be applying for £900 under the TAP Fund 2017-18.

Action: In respect of publicity, the Clerk is to incorporate a revised back-drop image, obtainable from the Chairman, into the flyer and make copies available for publication.

Consultation On The Draft Exmoor National Park Partnership Plan 2018-22 - Cllrs were happy with the progress achieved to date and would consider the consultation further in the future.
External Auditor’s Comments For 2016-17 - The Clerk reported that the External Auditor had commented that the Internal Auditor had answered ‘Yes’ to Objective F in relation to petty cash but should have answered ‘Not Covered’ as the Parish Council did not operate a petty cash system. In future, the Parish Council should ensure that the Internal Auditor’s Report is reviewed before sending the Annual Return to the External Auditor. This process should be minuted. The Clerk noted that the external auditor had not picked up on this point in previous years where the ‘Yes’ box had been ticked. The Internal Auditor’s Report for 2016-17 had been checked by the Clerk and found to be in line with what had been accepted historically. **Action:** In any event, the Clerk would ensure that a review of the Internal Auditor’s Report would be minuted in future.

Adopted BT Phone Box Update - **Action:** Vice Chairman Dunn is to ask the History Society to consider, in detail, the historical content it might want depicted within the phone box and revert.

139/10/17 10. Chairman’s Report/Urgent Matters Brought Forward by The Chairman

Chairman Bulled alerted cllrs to the recent notification from Highways concerning drainage work to stop flooding across Old Road near Old House Barns. She considered that this might prove to be a waste of resources when the planning application in respect of Old House Barns required a widening of Old Road.

140/10/17 11. Finance

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance as at 30th September, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barclays Community Account</td>
<td>£11,706.92</td>
</tr>
<tr>
<td>Barclays Business Premium Account</td>
<td>£6,003.36</td>
</tr>
</tbody>
</table>

i) **Receipts:** 22nd September, 2017 - NDC - £5,675.68 - (Parish Precept: £5,033.49 - Parish Grant: £568.50 - Grant Assist: £73.69.

ii) **Payments:**

   a) Clerk’s Net Monthly Pay & Expenses - £305.34 - Net pay: £282.24 plus contribution to telephone & office costs of £15.00 and travel expenses of £8.10;
   b) HMRC - £211.68 - PAYE Due In October For July-September 2017;
   c) Royal British Legion - £30.00 - Remembrance Day Wreath;
   d) North Molton PCC - £500.00 - Burial Ground Grant;
   e) North Molton Village Hall - £100.00 - Grant;
   f) Heasley Mill Village Hall - £100.00 - Grant;
   g) Victory Hall Toilet Fund - £400.00 - Grant.

iii) Any Other Accounts Received After Preparation of Agenda: None

Unanimously, cllrs agreed to pay the above sums.

141/10/17 12. Correspondence - None

142/10/17 13. Reports

None

143/10/17 14. Matters Brought Forward by The District Councillor/County Councillor - Both District Cllr Edgell and County Cllr Yabsley had supported Phase I of the North Devon Link Road Project.

**Date, Time and Venue of Next Meeting:** Wednesday 8th November, 2017 at 7.30 pm in The Old School Hall, The Square, North Molton

The Meeting closed at 9.40 p.m.