Present: Councillor Bulled (Chairman); Councillor Dunn (Vice Chairman); Councillor Geen; Councillor Kelland; Councillor Milne; Councillor Peek; Councillor Procter; Councillor Smaldon and the Parish Clerk, Noel Brooks

088/07/17 1. Apologies: Cllrs O’Brien; Palfreyman; Platt & District Councillor Edgell - agreed unanimously.

089/07/17 2. Declaration of Interests: Vice Chairman Dunn Re: Planning Application: 63269 & Chairman Bulled Re: Planning Applications: 63075 & 63078 - both cllrs stood down from the debates and voting on the applications concerned.

090/07/17 3. Devon and Cornwall Constabulary: No representative was present and no report had been submitted. The Clerk reported that future liaison with the parish was still under review.

091/07/17 4. Representations From The Public: Cllr Milne enquired about progress concerning the cast-aside gate on Footpath No 1 in Dure Lane - Chairman Bulled reported that she had contacted the Footpath Warden who had chased the appropriate authority on the issue. Cllr Milne raised the issue of the possibility of dog bin provision on the footpath. Cllr Dunn reminded cllrs that the general issue of such provision had been explored in the recent past and had been rejected on the grounds of the prohibitive cost.

In the public area, Mr Darley congratulated the Parish Council and its contractor on the excellent hedge-trimming work which had been carried out, recently.

092/07/17 5. Planning

Planning Applications For Consideration Received Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Proposal &amp; Address</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>63075</td>
<td>Lower Poole Barns, Fore Street, North Molton Erection Of One Dwelling (Plot 13)</td>
<td>Supported</td>
</tr>
<tr>
<td>63078</td>
<td>Lower Poole Barns, Fore Street, North Molton Erection Of One Dwelling (Plot 11)</td>
<td>Supported</td>
</tr>
<tr>
<td>63208</td>
<td>21 Oakford Villas, North Molton Erection Of Single Storey Detached Garage</td>
<td>Supported</td>
</tr>
<tr>
<td>63269</td>
<td>East Marsh Farm, North Molton Prior Approval For Change Of Use Of One Agricultural Building To One Dwelling (Class Q(A)(B))</td>
<td>Supported With One Abstention</td>
</tr>
<tr>
<td>63275</td>
<td>Moorland View, East Street, North Molton First Floor Extension Over Garage Together With Refurbishment Of Outbuilding</td>
<td>Supported</td>
</tr>
</tbody>
</table>

Planning Applications Advised Since Last Parish Council Meeting

None

093/07/17 6. Approval of the Minutes of The Meeting of North Molton Parish Council Held on 14th June, 2017 - approved unanimously by those cllrs who had attended the meeting.
094/07/17 7. Clerk’s Report on 14th June, 2017 Minutes

Foliage Encroaching The Pathway at 22 Oakford Villas - North Devon Homes (NDH) had confirmed that tenants were responsible for maintaining the foliage at their properties - NDH had written to the tenant concerned requesting action.

Non-functioning Street Lights In Lower Poole & Roberts Field - Paul Young of DCC confirmed that the lights would be back on by 5th July, 2017 - cllrs confirmed that the lights were not operational. **Action:** The Clerk is to chase the matter with DCC.

Barely Visible White Lines in Fore Street Where Vehicles Are Required To Give Way - The Clerk had e-mailed Highways and was awaiting a response.

Issue Of Over-hanging Trees In Children’s Play Area At Oakford Villas - NDH had confirmed that its contractors had removed any danger.

Letter To Phil Ball Regarding Request For Grant For A New Strimmer - The Clerk had written to Mr Ball expressing thanks on behalf of the local community for all of his work in keeping the village tidy over the years but informing him of the Parish Council’s decision not to provide a grant for work carried out on private land.

Footpath 1 - N. Molton to S. Molton Via R. Mole - Improvement of Section of Bridleway Under Link Road To Make It Safer for Walkers & Horse-riders - The Clerk had written to DCC and was awaiting a response.

Footpath 1 - Cast-aside Damaged Gate in Dure Lane and Its Pending Replacement - The Clerk had chased the Footpath Warden on this issue and was awaiting a response.

Applications For Free Green Bin Service - The Clerk had applied to NDC for free green bin services for both the Parish Council in respect of Laurels Playground and All Saints Church in respect of the Community Graveyard.

Build-up of Debris Under an Archway of Bicknor Bridge Over The River Mole - The Clerk had requested Highways to remove the debris.

New Street Lighting In East Street Not Lighting The Pavement Sufficiently On The Opposite Side Of The Road Where There Are No Street Lights - The Clerk reported that DCC had confirmed that the lights had been adjusted.

Lower Poole Development - Second Phase - With the site having been levelled, the Clerk had chased NDC’s Planning Dept. for confirmation of receipt of 50% of the S.106 funds from the developer. NDC had confirmed that the case was under review.

Roberts Field Development - Unpaid S.106 Public Open Space Contribution - NDC had sent a letter before action to Mr James Frederick Higson requesting payment of the outstanding contribution within 14 days failing which an Injunction to enforce the Section 106 Agreement would be applied for without further reference.

Raised Manhole Cover Damaging Vehicles in Old Road, Lower Poole - The Clerk informed cllrs that this issue was affected by the on-going enforcement issue regarding the Roberts Field Development, above.

Memorial On New Road - The Clerk had phoned the Road Traffic Accident Prevention Officer in Exeter and left a message on his answer-machine. Further chasing had yielded no response but the Clerk would continue to pursue the matter.
Consideration of How The Adopted BT Phone Box In The Square Is To Be Utilised - The Clerk was awaiting Vice Chairman Dunn’s response from the History Society regarding the possible formation of a Project Team to explore ways of using this new facility. **Action:** Vice Chairman Dunn reported that he hadn’t yet met with the Society’s members but that he would broach the matter at the earliest opportunity and revert.

Highway Maintenance Community Enhancement Fund 2017-18 - The Clerk had applied in May for a further tranche of £3,900 in respect of Highways Committee-related works. The Clerk had not received a response and was chasing DCC for an update.

095/07/ 17.8 Matters Arising From The 14th June, 2017 Minutes Not On This Agenda - Cllr Milne raised the issue of the damaged coping stones in East Street which DCC had confirmed would be repaired on or by 7th July, 2017 but which were still in a state of disrepair. **Action:** The Clerk is to chase DCC on this issue. Cllr Kelland wondered whether or not cllrs might re-consider their decision in June not to provide a grant to Mr Ball for the purchase of a new strimmer. After a considered debate cllrs agreed that it was not within the Parish Council’s remit to provide grants for the purchase of landscape equipment for use on private land. Cllr Smaldon had attended the monthly meeting of The Old School Management Committee and reported that its members welcomed the Parish Council’s application for the provision of a free green bin service for Laurels Playground. Cllr Smaldon reported that the Committee would monitor the growth of weeds on the side of the path leading to the entrance to the playground with a view to leaving some plant-life in place for aesthetical reasons.

096/07/17 9. Items For Discussion

Highways Project Team Update - Cllr Milne reported that the Parish Council’s priority list for work in respect of flash-flooding black-spots had been half-completed by its contractor with such work having utilised the full 2016-17 TAP Fund. The locations where drainage work had been undertaken were: Race Park; Norman Rottenbury’s Shed; Roy Richard’s Shed; Yarde Down and Bendle Bridge including Pitt Lane End. The contractor had not been able to locate the gulley in Sandyway but the Highways Team would be endeavouring to work with someone with Highways experience with a view to helping to locate this gulley along with other drainage points to enable the gullies and easements to be geo-referenced on a large scale map for future reference. **Action:** The Clerk is to provide the Highways Team with the largest scale map of the parish in his possession. It was envisaged that where works had been completed cllrs would approach the attendant landowners with a view to the latter keeping the gullies and easements clear in the future. Of the £800 allocated to drainage works under the 2017-18 HMCEF, it was envisaged that £200 would be utilised towards re-visiting the above locations in order to check on and maintain their drainage effectiveness and that £600 would be allocated towards drainage works on North Molton Hill, Sandyway, Heasley Mill to Great Heasley Cross, Bendle Lane (Upcott) and Old Road. In respect of the potential for flooding in Heasley Mill (covered in previous minutes), the new landowner of the field in question had been made aware of her responsibility to keep the culvert clear. In respect of the proposed water-tabling works, quotes would be obtained from contractors for consideration by the full Parish Council. In respect of hedge-trimming Mr Darley commented that he would be prepared to sponsor the Parish Council, particularly as he was unable to attend to his hedging in Back Lane. Cllrs agreed unanimously for the £500 contingency element of the Parish Council’s Highways Budget to be allocated to hedge-trimming works. Cllr Milne informed cllrs that a further round of weed-spraying would take place in late summer. The Highways Team intended to keep the public informed of its progress through regular postings on the Parish Council’s website.

Adopted BT Phone Box Update - **Action:** Unanimously, cllrs agreed for the Clerk to purchase one litre of Unicorn Restorations BT-approved red paint at a price of £29.20 exc. V.A.T..

North Devon Link Road Consultation - Closing Date For Comments 28th July, 2017 - Following a debate, the Clerk read through NDC’s basic questionnaire with cllrs providing responses - broadly, cllrs were in favour of the proposed improvements which would aid access, safety and communications. **Action:** The Clerk is to complete the on-line questionnaire in the Parish Council’s name on or by the closing date.
NALC Consultation - Trade Union Proposals For Local Government Pay 2018-19 - Closing Date For Comments: 31st July, 2017 - The Clerk explained that the Local Government Trade Union was proposing a 5% cost-of-living increase, covering the last eight years, for employees across the board, for the 2018-19 Pay Review. NALC wanted to receive feedback from local councils on how this would affect them. Action: Unanimously, cllrs voted for the Clerk to respond with the view that they would wait for the Pay Review Board’s recommendations.

097/07/17 10. Chairman’s Report/Urgent Matters Brought Forward by The Chairman -

Weeds On The Bank At Jubilee Gardens - The Chairman had requested NDH to attend to the weeds and was continuing to chase the issue following a failed agreed deadline.

New Councillor Training - A New Councillor Training Course was available in the Amory Centre on 21st September, 2017 - cllrs interested should book a place through the Clerk.

North Devon Hospice - Chairman Bulled read out a letter from the hospice thanking the Parish Council for its support in making Mission Unbreakable a reality - the event had raised £62k which was being allocated towards specialist care for families in North Devon. A repeat event was being proposed for 15th October. Action: The Clerk is to write to the hospice expressing its agreement to another event.

Parish Forum in Brynsworthy - Chairman Bulled reported that the Boundary Commission was intending to cut the number of cllrs from 42 to 41. Action: Chairman Bulled is to scan the Consultation PowerPoint document and disseminate it to cllrs for consideration at the Parish Council’s August Meeting. Chairman Bulled provided statistics and information on local policing issues which had been presented by the Police at the meeting and which were available in the public domain. Further information was provided on NDC’s Recycling of Waste which is an issue which had been covered at length in the Parish Council’s June 2017 Minutes. Chairman Bulled reported that NDC had made a presentation in connection with its intention to dispense with the annual Parish Grant. Chairman Bulled had responded that the Parish Council was against NDC’s proposed policy because it needed the funds especially considering that the Parish Council had already had to increase its Precept to accommodate certain Highways works for which DCC was responsible but was not executing.

098/07/17 11. Finance

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance as at 30th June, 2017:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barclays Community Account</td>
<td>£8,818.98</td>
</tr>
<tr>
<td>Barclays Business Premium Account</td>
<td>£5,928.36</td>
</tr>
</tbody>
</table>

i) Receipts: a) None

ii) Payments:

a) Clerk’s Net Monthly Pay & Expenses - £318.39 - Net pay: £282.24 plus contribution to telephone & office costs of £15.00 and travel expenses of £21.15;

b) HMRC - £211.68 - PAYE Due in July In Respect Of Clerk’s Apr.-June., 2017 Monthly Pay;

c) South Molton Town Council - £600.00 - Re-charge For Weed-spraying.

iii) Any Other Accounts Received After Preparation of Agenda:

Unanimously, cllrs agreed to pay the above sums.

099/07/17 12. Correspondence - None
100/07/17 13. Reports

Laurel’s Playground - Cllr Kelland reported that the pilot removal of the litter bin had not resulted in an undue build-up of litter until recently when she had had to clear away cast-aside tins - monitoring would continue. Some mats had come adrift and would be lifted and re-aligned. Leaf debris had started to build up again and would be cleared. It was envisaged that continuation of the re-painting of the walls would commence in two month’s time but this was dependent upon the Feoffees making good the plaster on its part of the walls. **Action:** The Chairman of the Feoffees, Cllr Geen, agreed to raise the issue at the next meeting of the Feoffees and revert.

Sports Club - Chairman Bulled read out a report prepared by Cllr Palfreyman. The opening night for the Club House had been agreed for Saturday 23rd September, 2017 - circa 75% of the refurbishment had been completed but was progressing slowly - a boost to funds was required along with help with the painting. Contract cleaners had been appointed at a cost of £40.00 per month. The Cricket Team was top of the league - a six-a-side cricket tournament was planned for Bank Holiday Sunday with music into the night. First Team Football had two joint managers with things looking positive for the forthcoming season. Archery members now had club membership included in their £140 per annum charge. Club membership had increased in the last year and would be boosted by archery members. Another Go-Cart Party was being planned for children shortly.

101/07/17 14. Matters Brought Forward by County Councillor - None

Date, Time and Venue of Next Meeting: Wednesday 9th August, 2017 at 7.30 pm in Victory Hall, North Molton

The Meeting closed at 9.30 p.m.