Present: Councillor Bulled (Chairman); Councillor Geen; Councillor Kelland; Councillor O’Brien; Councillor Palfreyman; Councillor Peek; Councillor Procter; Councillor Smaldon; District Councillor Edgell; County Councillor Yabsley (joined the meeting at 8.00 pm) and the Parish Clerk, Noel Brooks

001/01/17 1. Apologies: - Cllrs Dunn & Milne - accepted unanimously.

002/01/17 2. Declaration of Interests: Chairman Bulled in respect of Planning Application: 62258

003/01/17 3. Devon and Cornwall Constabulary: A colleague of PCSO Bray attended the meeting in her absence - he noted that a report on policing incidents affecting the Parish since 14th December, 2016 had been forwarded to the Clerk with such report detailing no serious incidents. Cllrs asked the attending officer to request PCSO Bray to contact the Parish Council with further possible dates for vehicle speed-checking work in the village with a view to cllrs attending such sessions. The Clerk reported that there had been a sudden death; concern for the welfare of a young male and the use of a vehicle on the highway with no tax.

004/01/17 4. Representations From The Public: Cllr Procter had received representations regarding Lime Cottage where a vehicle parked outside the gate had been causing difficulty for those with prams to pass through. Action: Mr A. Darley agreed to raise the issue with the owner of the vehicle. Cllr Kelland informed cllrs that a member of the public would be submitting a further formal complaint regarding speeding vehicles in Broad Close - Chairman Bulled noted the Parish Council’s request for further speed-checking dates as per ‘003/01/17 3’ above. Cllr Palfreyman raised the issue of damaged wall stones from the Jubilee Gardens area onwards. Action: Notwithstanding, Cllr Palfreyman’s kind offer to replace the stones, the Clerk is to request Highways to carry out the work in the first instance. Cllr Procter had received a request from Mr & Mrs Freke of Two Gables in Upper East Street for the disabled road markings outside their property to be repainted. Cllr Procter had booked the case in with Highways under Enq. No.: 179666699. Action: The Clerk is to chase this issue with Highways.

In respect of Planning Case Ref: 62258, Cllr Geen took the Chair. Various members of the public expressed their concerns regarding this application summarised as follows: lack of privacy for existing home-owners/tenants; the negative effects of the height of the proposed housing on a raised slope; the possible lack of drainage without a retention wall and an egress/Highways issue with the proposed housing considered to be too close to the entrance to the new estate and Old Road.

005/01/17 5. Planning

Planning Applications For Consideration Received Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Proposal &amp; Address</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>62258</td>
<td>Lower Poole Barns, Fore Street, North Molton Variation of Condition 2, (Approved Design), (Permitted Development Rights) 15 (Tree &amp; Hedge Management) &amp; 27 (Parking Provision) Attached to Planning Permission 50080 (Extension of Time Limit For Implementation of Planning Permission 41090 - Erection of 23 Dwellings Together With Associated Off Site Highway Works) To allow For Amended Site Layout &amp; Design</td>
<td>Against (See Below Proposal &amp; Address for Response to N.D.C. Planning Dept.)</td>
</tr>
</tbody>
</table>

‘Due to the complete redesign of the development and complete disregard to the comprehensive comments of the public and Parish Council to the previously-approved design, North Molton Parish Council considers that a further round of public consultation is required.
and that the case should be ‘called in’ by District Councillor Edgell for full examination by the Planning Committee.’

Planning Applications Advised Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Proposal &amp; Address</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>62374</td>
<td>Southleigh Farm, North Molton Prior Notification for Agricultural Development to Store Machinery Under Cover</td>
<td>Supported</td>
</tr>
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</table>

Planning Enforcement Cases Advised Since Last Parish Council Meeting

<table>
<thead>
<tr>
<th>Case Ref</th>
<th>Address</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
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006/01/17 6. Approval of the Minutes of the Parish Council Meeting Held on 14th December, 2016 - Approved unanimously.

007/01/17 7. Clerk’s Report Re: 14th December, 2016 Minutes

Raised Manhole Cover Damaging Vehicles in Old Road, Lower Poole - The Clerk had chased Highways for a timescale for attention to this issue - the Clerk would continue to chase the issue.

Sinking Drains Past Jubilee Gardens - Highways had responded on 5th January to the effect that the current extent of the sinking of the gullies did not warrant any work to re-bed the frames.

Slippery Road Surface For Horses Descending The Hill From Roberts Field On The Newly-surfaced Part Of The Old Road, North Molton - The Clerk had written to the British Horse Society (BHS) requesting its direct intervention - the response received referred the Clerk to the Guidelines which D.C.C. had helped to formulate which the BHS hoped would aid the Parish Council in its negotiations. The Clerk had written further to the BHS requesting its intervention due to the sustained lack of a positive response from D.C.C. - a response was awaited. Actions: The Chairman is to ascertain the contact details of the local BHS representative and forward this information to the Clerk who would involve such person in the issue.

Roberts Field S. 106 Open Space Funds - The Clerk had forwarded N.D.C.’s e-mail, the contents of which had been covered in the December 2016 Minutes, to Cllr Edgell who would investigate the matter further along with the issue of whether or not N.D.C. held a lien on the development and its remaining three unsold houses in a situation where an Official Receiver had been appointed.

Memorial On New Road - The Clerk had contacted South Molton Police which had provided a Police Information Request address in Exeter to which the Clerk had written explaining the situation with a request for a name and address of the person/s who had erected the memorial - a response was awaited from the Police Information H.Q.. The Chairman’s investigations had led to the landowner agreeing, in principle, to the erection of some other form of memorial at/near the site which would be non-distracting - the Clerk would convey this benefit in any liaison with the memorial’s owners or its representatives.
Application To Join The Snow Warden Scheme - This issue is covered under the Highways Update, below.

Precept 2017/8 Application - The Clerk reported that the deadline for completing the second stage of the Precept application process was 20th January - The Clerk would apply for the previously agreed sum of £10,066.99 excluding Parish & Top-up Grants - all agreed.

BT Phone Box Adoption (The Square) - BT had been inundated with requests with a resultant delay in the purchase process.

Tap Fund 2015/6 Hedge-trimming - The Clerk was chasing Ian Woollacott for an invoice for the hedge-trimming works already completed to enable him to apply for receipt of the TAP funds - a £750.00 ceiling had been agreed by N.D.C. but the invoice would determine the extent of the funds finally applied for. The deadline for applying for funds was 15th March, 2017.

Web Fees - North Molton History Society (NMHS) - The Clerk had billed NMHS in the sum of £35 and was awaiting payment.

008/01/17 8 Matters Arising From The 14th December, 2016 Minutes Not On This Agenda - Cllr Edgell provided advice which led to Section 172/12/16.14 of the Minutes being amended to read, ‘Cllr Edgell informed clhrs that the waste recycling trial would take place in the Landkey area starting in June 2017.’

009/01/17 9. Items For Discussion

Parish Councillor Vacancy - There had been no official interest to date - the post would continue to be advertised.

Highways Project Team Update Including Snow Plan & Highway Community Enhancement Fund & Tap Fund 2016/7 (Drainage Works) - Cllr Geen reported that the Team had met in early January and had disseminated via the Clerk copies of the draft Snow Plan and lists of suggested priorities for drainage works.

Snow Warden Scheme

Action: The Clerk is to forward the Snow Plan to Highways with a view to this Dept. agreeing the details and contacting the Snow Warden, Cllr Geen, regarding training dates and salt distribution delivery locations and timescales - all agreed.

Drainage Works

Action: The Clerk is to forward the drainage works roads priorities list to Highways with a view to ascertaining its own schedule of such works to the end of March 2017 and also for the forthcoming financial year with a view to avoiding duplication of effort and utilising the 2016/7 TAP Fund effectively (submission for drawdown no later than 15th March, 2017). Action: The Clerk is to contact Cllr Peek with Highways’ response a.s.a.p. with a view to him instructing the contractor to commence works well before 15th March 2017 as a priority in order to meet the TAP Fund timescales - all agreed.

Road Warden Scheme

Chairman Bulled informed clhrs that parish councils in the Road Warden Scheme would be given priority for monies available under the Highway Community Enhancement Fund, according to D.C.C.. Cllr Smaldon provided detailed information regarding the Scheme which involved considerable bureaucracy. A member of the public, Mr Darley, informed clhrs that he would give consideration to volunteering to become the designated Road Warden should clhrs decide to initiate an application to such a Scheme. Clhrs agreed to hold any consideration of application to the Scheme in abeyance until a firm volunteer for becoming Road Warden had been established.
Community Enhancement Fund

Action: Cllrs agreed for the Clerk to submit the initial enquiry form to Highways requesting a grant of £3,900.00.

Risk Assessment - Action: The Clerk would prepare and disseminate to cllrs a Risk Assessment for ratification by them at the next meeting.

010/01/17 10. Chairman’s Report/Urgent Matters Brought Forward by The Chairman - Chairman Bulled thanked Ron Procter, Steve Palfreyman, Kevin Harris & Harold Phillips for their work providing and erecting the communal Christmas Tree in the Square. Action: Cllr Palfreyman is to request an invoice from Mr Loosemore for the provision of electricity in respect of the tree’s lights.

Chairman Bulled informed cllrs that the Landlord of the Poltimore Inn had secured an agreement in respect of the defibrillator’s maintenance. He had informed her that the surplus monies from the bike race, after deduction of the funds to be set aside for maintenance of the defibrillator, would be donated to a local charity.

011/01/17 11. Finance

Barclays Community Account Balance as at 30th December, 2016: £2,932.12
Barclays Business Premium Account Balance as at 30th December, 2016: £5,778.36

i) Receipts: £0.71 interest received on Business Premium Account on 5th December, 2016.

ii) Payments:
   a) Clerk’s Net Monthly Pay & Expenses - £314.79 - Net pay: £282.24 plus contribution to telephone & office costs of £15.00 and travel expenses of £17.55;

Cllrs agreed to pay the above sums.

012/01/17 12. Correspondence - None

013/01/17 13. Reports

Laurel’s Playground - The Clerk had made a cursory inspection of the play equipment and found all to be in good order. Cllr Kelland reported that the leaf debris would be cleared in due course.

Heasley Mill Village Hall - Cllr Geen noted that a fence had been washed away. Actions: At the next meeting of the Hall’s Committee, Cllr Procter is to make enquiries with a view to establishing who was responsible for the making good of the fencing. Cllr Procter is also to find out when the new notice board would be erected.

014/01/17 14. Matters Brought Forward by District Councillor & County Councillor - District Cllr Edgell informed cllrs that a new Leisure Centre and other facilities were being proposed at the Tarka Tennis site.

Date and Time of Next meeting: Wednesday 8th February, 2017 at 7.30pm to be held in The North Molton Victory Hall, Fore Street, North Molton.

The Meeting closed at 9.36 p.m..